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**Board of School Directors Meeting  
“Students Are the Center of the Decision Making Process”  
November 10, 2016**

***AN EXECUTIVE SESSION WAS HELD AT THE COMMITTEE MEETING ON  
NOVEMBER 3, 2016 TO DISCUSS PERSONNEL MATTERS***

**COMMUNICATIONS:**

- A. Open School Communications: Positive and Constructive Comments between School Board Members, Administrators and Community:
1. Receipt of Letter from Pennsylvania Department of Community & Economic Development Regarding Notice of Non-Compliance to Beaver County Commissioners (**Administrative Report**)
  2. Freedom Area High School H.O.P.E. and Student of the Month Awards for November 2016 (**Administrative Report**):
    - H.O.P.E. Award (Theme – “The Best Teacher Who Prepared Me for the Future”)
      - Dr. Brian Wargo, Science Teacher
    - Student of the Month Awards (Theme - “Enthusiastic Effort”)
      - 12<sup>th</sup> Grade:
        - Boy - Sean Freed
        - Girl - Hannah Shumsky
      - 11<sup>th</sup> Grade:
        - Boy - Shane Everette
        - Girl - Jessica Palakovich

**COMMUNICATIONS, CONT'D:**

- 10<sup>th</sup> Grade:
    - Boy - Steven Leasure
    - Girl - Raeanna Glomoslia
  - 9<sup>th</sup> Grade:
    - Boy - Matt Levenson
    - Girl - Baylee Stewart
  - 3. Freedom Area Middle School H.O.P.E. and Student of the Month Awards for October 2016 (**Administrative Report**):
    - H.O.P.E. Award (Theme - "Leadership")
      - Ms. Jeanine Ging, Sixth Grade Teacher
    - Student of the Month Awards (Theme - "Shows Enthusiasm"):
      - 8<sup>th</sup> Grade:
        - Boy - Dominic Wilfong
        - Girl - Alexis Surenda
      - 7<sup>th</sup> Grade:
        - Boy - Caleb Falk
        - Girl - Renae Mohrbacher
      - 6<sup>th</sup> Grade:
        - Boy - Damian Grunnagle
        - Girl - Katrina Adams
      - 5<sup>th</sup> Grade:
        - Boy - Logan Bickerstaff
        - Girl - Shaye Bailey
  - 4. Introduction and Overview of the High School Life Skills Program, Presented by Jessika Fontaine, Life Skills Teacher, and Students
- B. Invitation:
- 1. Beaver County Band and Chorus Concert to be held on Tuesday, November 22 in the Freedom Area High School Auditorium at 7:00 P.M. (**Handout 11-10-16**)
  - 2. **BVIU 2016 Reorganization Meeting, Tuesday, December 13, 5:45 P.M., Beaver County Career & Technology Center, RSVP to Carol Boyle at [cboyle@freedom.k12.pa.us](mailto:cboyle@freedom.k12.pa.us) by Wednesday, November 23 (Guests of Board Members are Welcome to Attend, \$23 Per Guest) (Enclosure) (Handout 11-3-16)**
- C. Other:
- 1. **December 2016 Reorganization and Board Meetings to be Held on Thursday, December 8**



**COMMUNICATIONS, CONT'D:**

- 2. **Holiday Events:**
  - **Middle School:**
    - **Band Concert**  
**Wednesday, December 7 – 7:00 P.M**
    - **Chorus Program, "Snow White Christmas"**  
**Tuesday, December 20 – 7:00 P.M.**
  - **High School:**
    - **Band, Jazz Band and Chorus Concert**  
**Thursday, December 15 – 7:00 P.M.**
- D. Use of School Facilities Schedule (According to Policy) (**Enclosure**)

**PUBLIC/COMMUNITY RELATIONS:**

Per Board Policy 903: Public Participation in Board Meetings, members of the public must preface their comments with their name, address, and group affiliation (if appropriate). All comments should be addressed to the Presiding Officer, be relevant to business that is before the Board and observe required timelines (Prior Formal Request – 10 Minutes, Informal Request – 5 Minutes). Comments should not be personally directed, abusive, or obscene.

**MINUTES:**

- A. Approve Minutes of October 4 and October 11, 2016

**ENCLOSURES:**

- A. Information Memo on BVIU 2016 Reorganization Meeting  
**(Handout 11-3-16)**
- B. Use of School Facilities Schedule (According to Policy) (**Communications, Item D.**)
- C. Free-Reduced Lunch Report as of November 1, 2016 – **District at 46.42%**
- D. BVIU School Board Notes for October 26, 2016 Meeting
- E. List of New 2016-2017 Bus Driver's, Attendants and Substitute Drivers  
**(Operations, Item C.)**
- F. 2016-2017 District Taxes (Updated)
- G. October 2016 Budget Transfers (**Finance, Item E.**)

**Information:**

- H. **Cyber/Charter School Enrollment as of November 2, 2016 – Current Projected Annual Cost for 2016-2017 School Year \$748,568.05; 26 Cyber/Charter Students, 40 Brick and Mortar Students – Total No. of Students – 66**

**SUPERINTENDENT'S REPORT:**

- A. Approve Released Time, According to Policy, for Superintendent to attend the "Fraud Prevention: Are You Prepared?" Workshop, November 14, Pittsburgh Marriot North, Cost Mileage

**LEGISLATION:**

Open

**FINANCE:**

- A. Approve Bills in the Amount of \$615,513.70 (Second Check Run for October 2016)
- B. Approve Bills in the Amount of \$492,002.17 (First Check Run for November 2016)
- C. Approve October 2016 Cafeteria Report
- D. Approve September 2016 and October 2016 Treasurer's Reports
- E. Approve October 2016 Budget Transfers (**Enclosure**)
- F. Approve Resolution to Participate in the 2017-2018 Allegheny Intermediate Unit's Joint Purchasing Program (**Signature Required**)
- G. Approve 2017-2018 Budget Calendar (**Handout – To Be Reviewed During Committee Meeting, 11-3-16**)
- H. Approve Resolution Indicating District Will Not Raise the Rate of Any Tax for the 2017-2018 Fiscal Year by More than the Adjusted Index Established by the Pennsylvania Department of Education – Adjusted Index for District is 3.4% (**Signatures Required**) (**Enclosure**)
- I. Approve Purchase of Errors and Omissions Insurance Coverage for Lorraine Rocco, School Board Secretary/Notary, at a Cost of \$83.25 for a Four Year Policy Term with a Policy Limit of \$25,000

**EDUCATION:**

- A. Approve Released Time According to Act 48:

**PROFESSIONAL DEVELOPMENT:**

1. **Other:**

- a. Tara Little, Elementary Librarian, Librarian's Professional Development Meetings for 2016-2017, BVIU, Cost Substitute and Mileage
- b. Rita Kaplin, High School Guidance Counselor, Region 13 FBLA Regional Conference, December 14, The Fez – Hopewell, Cost Mileage



**EDUCATION, CONT'D:**

- c. Emily Mather, Instructional Coach, 2017 National K-6 Literacy Conference, January 30-31, Columbus, OH, Cost Registration Fee, Meals and Mileage
- d. Peter Kappas, Middle School History Teacher, First Branch: Congress and the Constitution, February 9, Hilton Garden Inn, Pittsburgh, Cost Substitute and Mileage
- e. Farm To Table Local Food Conference, March 24, Pittsburgh, Cost Substitute and Mileage:
  - i. Dana Gaertner, Elementary Physical Education Teacher
  - ii. Tami Smithmyer, Middle School Physical Education Teacher

**STUDENTS AND STAFF TRAVEL:**

- 1. **Gifted:**
  - a. Sara Miller, K-8 Gifted Coordinator:
    - i. Fourth Grade Propaganda Competition, November 22, Dutch Ridge Elementary - Beaver, Cost Substitute and Transportation
    - ii. Lego Mindstorm Competition, December 8, BVIU, Cost Substitute and Transportation
- 2. **Special Education:**
  - a. Jessika Fontaine, High School Life Skills Teacher:
    - i. Festival of Trees Set-Up, November 16, Brady's Run Park, No Cost to District, Will Use School Van
    - ii. Work Experience, November 30, Shop 'n Save – Rochester, No Cost to District, Will Use School Van
    - iii. Exploring Options at CCAC, January 25, Pittsburgh, No Cost to District, Will Use School Van
    - iv. Fun Fore All - Exploring Job Duties, March 1, Cranberry Twp., No Cost to District, Will Use School Van
  - b. Lisa Liptak, High School Special Education Teacher, Tour of CTC Programs for Sophomores, January 19 (Snow Date, January 26), BCCTC, Cost Substitute and Transportation
- 3. **Other:**
  - a. Beth Majors, High School Business/Technology Teacher:
    - i. Manufacturing of Robot, Wednesdays, November 16 through February 22, Veka, Inc. – Fombell, No Cost to District, Will Use School Van
    - ii. Mock DECA Competition, November 30, Shakespeare's Restaurant - Ellwood City, Cost Substitute, Will Use School Van

**EDUCATION, CONT'D:**

- b. Heather Giammaria, High School English Teacher, City Theatre's Young Playwright Competition, December 5, Pittsburgh, Cost Substitute
- c. Keith Kovalic, High School Band Director/Music Teacher, PMEA District 5 Chorus, January 12-14, Hickory High School, Hermitage, PA, Cost Substitute, Registration Fees and One Night Lodging (Kovalic Only)
- d. Presidential Inauguration Field Trip, January 19-22, Washington, D.C., Cost Substitute (January 19 and 20 Only), Will Use School Van:
  - i. Brad Baldwin, High School English Teacher
  - ii. Aaron Fitzpatrick, High School English Teacher
- B. Approve FMLA (Intermittently), According to Policy, for Susan Suleski, Middle School Guidance Counselor, effective approximately October 5, 2016, thru June 5, 2017
- C. Approve Brian Wargo, High School Science Teacher, as Mentor for Linnea Homa, High School Biology Teacher, for the 2016-2017 School Year, Salary According to Contract
- D. Approve Emily Mather, Instructional Coach, as an Administrative Intern Working with Mrs. Misty Slavic, Mr. Rich Edder and Mr. Ryan Smith as Mentors During the Spring 2017 Semester (During Planning and/or Outside of School Hours Only)
- E. Approve Affiliation Agreement with Western Kentucky University for Clinical Externships effective November 1, 2016 through December 31, 2020
- F. Approve Clinical Externship of Jennifer Moulton through Western Kentucky University, to be placed with Renae Bogdan, Elementary Speech/Language **(Clearances on File)**
- G. Approve Request for Uncompensated Leave for Personal Reasons from Lisa Moore, Sixth Grade Teacher, per Policy No. 439, on April 6 and 7, 2017
- H. Approve Resignation of Candra Smith, Middle School Instructional Aide, Effective November 22, 2016
- I. Approve Kristine Ricci as Title I After School Tutoring Substitute for the 2016-2017 School Year, Salary \$31 per Hour (Funded by Title I)
- J. Approve Christina Waters as High School Special Education Teacher, Step 6B, Starting Date January 13, 2017 **(Pending Receipt of Physical, TB Test/Statement and Drug Screening)**
- K. Approve Acceptance of \$500 Gift from Alumnus C.J. Arbes, Esquire, FAHS Class of 1961



**EDUCATION, CONT'D:**

- L. Approve Submission of the Following Freedom Area Educational Foundation Teacher Mini-Grants:
  - 1. "Catching the Writer's Bug with Wende Dikec" in the Amount of \$500 by Karen Suhayda and Heidi Orrico, Second Grade Teachers, for an Eight Week Writer's Workshop
  - 2. "Old Economy Field Trip" in the Amount of \$500 by Erin Carnvale, Lauren Harley and Brian Obman, Elementary Special Education Teachers, and Renae Bogdan, Elementary Speech/Language, for a Student Tour through the Daily Life of a Harmonist and 19<sup>th</sup> Century Life
  - 3. "Digging Up Dinosaurs" in the Amount of \$494.71 by Terri Seltzer and Richard Baldauf, Second Grade Teachers, for a Cross Curriculum Unit on Dinosaurs and Paleontology
  - 4. "Nationality Classrooms" in the Amount of \$215 by Joy Crouch, Second Grade Teacher, for an "Around the World" Unit and Field Trip to the Pittsburgh Nationality Rooms in the Cathedral of Learning
  - 5. "Upgrading with iMac" in the Amount of \$500 by Aaron Fitzpatrick, High School English Teacher, for Upgrades to the Technology Used by the Print Media Workshop Students
  - 6. "Carnegie Science Center" in the Amount of \$300 by Jessika Fontaine, High School Life Skills Teacher, for a Field Trip to the Carnegie Science Center for the Middle and High School Life Skills Students
  - 7. "Grammatical Analysis of Student Engagement" in the Amount of \$216.91 by Linda Haffner, Fourth Grade Teacher, for Resources to Address Specific Standards of the Fourth Grade Language Arts Curriculum

**OPERATIONS:**

- A. Director of Buildings and Grounds Monthly Report
- B. Approve Submission of PDE Grants by Randy Walker, Food Service Director, for the Purchase of a Combi Oven for Each of the Three School Building Kitchens, Cost of \$16,426.51 per Oven Would Be Covered 100% by the Grants
- C. Approve List of New 2016-2017 Bus Driver's, Attendants and Substitute Drivers (**Enclosure**)
- D. Approve Released Time, According to Policy for Noriene Plate, Business Manager, and Marie Dohanich, IT Director, to attend the ProSoft Event for Software Updates, November 17, Mars, PA, Cost Mileage
- E. Accept Resignation of Jeana Powell as Elementary Lunch Aide, Effective November 10, 2016
- F. Accept Resignation of Patricia Spencer, Part-Time Elementary Custodian, effective October 15, 2016, Will Sub as Custodian and in Food Service as Needed



**OPERATIONS, CONT'D:**

- G. Accept Resignation of Tion Piehler, High School Administrative Assistant, Effective Date to be Determined, Pending Start Date of New Position
- H. Approve Tion Piehler as Help Desk Support Specialist at a Starting Salary of \$35,000, Effective Date to be Determined **(Clearances on File)**
- I. Approve the Following Part-Time Food Service Employees:
  - 1. Jeana Powell, Middle School Cashier/Food Preparation **(Clearances on File)**
  - 2. Beth Roncevich, Middle School Line Server One **(Pending Drug Screening)**
- J. Approve Aaron Hansen as Part-Time Custodian **(Pending Drug Screening)**
- K. Approve Jennifer Slavinsky as Elementary Lunch Aide **(Pending Receipt of Act 34 Clearance, Act 126 Training, Physical and TB Test/Statement)**
- L. Approve Purchase and Installation of High School Student Parking Lot Guiderail, Cost \$8,800, Purchased Through Capital Projects Fund
- M. Approve Request from Olivia Donohue, Freedom High School Senior, to Hold a Blood Drive for Her Senior Project, Open to the Public during School Hours on Thursday, December 15

**FACILITIES MASTER PLAN:**

- A. Approve Palombo Landscaping, Inc. to do the Work Related to the Concession Stand Area Drainage Project, Cost \$7,325

**EXTRA-CURRICULAR:**

- A. Athletic Director's Monthly Report
- B. Approve Released Time, According to Policy, for John Rosa, Athletic Director, to Attend Pennsylvania State Athletic Directors Association 2017 Conference, March 22-24, Hershey Lodge and Convention Center, Cost Substitute, Registration Fee, 2016-17 PSADA Membership Dues, Lodging, Meals, Mileage and Tolls
- C. Accept Resignation of Kristen Schneider, Head Girls Volleyball Coach, Effective October 31, 2016, Will Stay on Staff as a Volunteer
- D. Approve the Following Coaches, Salary According to Contract:
  - i. Jessica Bridenthal, Track and Field Throwing **(Pending Receipt of Clearances and TB Test/Statement)**
  - ii. Timothy Gleason, Assistant Wrestling **(Pending Receipt of Act 168 Disclosure, Act 126 Training and TB Test/Statement)**
  - iii. Matthew Klenk, 7<sup>th</sup> Grade Boys Basketball **(Pending Receipt of Clearances, Act 126 Training and TB Test/Statement)**
  - iv. Tina Boyd, 7<sup>th</sup> and 8<sup>th</sup> Grade Boys Basketball, Volunteer **(Clearances on File)**



**EXTRA-CURRICULAR, CONT'D:**

- E. Approve Ashley Rose, Ninth Grade Student, to Compete in WPIAL Gymnastics as an Independent through Terri Gazda, Monaca Turners Head Gymnastics Coach, Reimbursement of Documented Expenses up to \$300

**POLICY:**

- A. Approve the Following Revised Board Policies:
1. Policy No. 006 – Meetings
  2. Policy No. 007 – Policy Manual Access
  3. Policy No. 113.2 – Behavior Support
  4. Policy No. 113.4 – Confidentiality of Special Education Student Information
  5. Policy No. 200 – Enrollment of Students
  6. Policy No. 336 – Personal Necessity Leave
  7. Policy No. 436 – Personal Necessity Leave
  8. Policy No. 536 – Personal Necessity Leave
  9. Policy No. 801 – Public Records
  10. Policy No. 810.2 – Transportation – Video/Audio Recording
  11. Policy No. 827 – Conflict of Interest

**MEET AND DISCUSS:**

Open